

MANAGEMENT MEMO

NUMBER:

MM 02-06 (Revised)

SUBJECT:

DATE ISSUED:

FEBRUARY 22, 2002

FEBRUARY 27, 2002 (Revised)

INFORMATION TECHNOLOGY INFRASTRUCTURE POLICY

EXPIRES:

WHEN RESCINDED

REFERENCES:

STATE ADMINISTRATIVE MANUAL SECTION 4834

GOVERNMENT CODE SECTIONS 11701 (b) & (g); 11710 (d) (i); 11712 (f)

BUDGET ACT OF 2001, 2001-02 FISCAL YEAR

ISSUING AGENCY:

DEPARTMENT OF INFORMATION
TECHNOLOGY

OVERVIEW:

This Management Memo adds Section 4834, Information Technology (IT) Infrastructure Policy to the State Administrative Manual.

PURPOSE:

To enable State Government to deliver improved products and services to all Californians by:

- Enhancing the ability to share information within departments, between departments, with clients, and with citizens
- Reducing the total cost of ownership
- Promoting component commonality which allows for joint purchases, enterprise licensing strategies, and technology reuse - (i.e., standards allow the State to consolidate buying power)
- Minimizing technological risks
- Promoting interoperability between systems
- Increasing project success rates
- Reducing security risks by narrowing the number of products in the enterprise
- Promoting staff retention by simplifying training and support requirements
- Reducing operational recovery issues
- Forcing agencies and the vendor community to deliver and be accountable for solutions that comply with the policy.

POLICY:

Agencies IT Infrastructure must enable information sharing across traditional barriers, enhance California's ability to deliver effective and timely services, promote interoperability, support departments and agencies in their efforts to improve government functions, and promote migration to enterprise solutions with reduced complexity and support costs.

IMPLEMENTATION:

The transition from the current agencies IT infrastructure environment to a revised environment will need to be planned. The transition should take into account the current environment, priorities and business directions of agencies. Agencies should incorporate this Policy in the agencies next Agency Information Management Strategy document and in all new IT project proposals submitted to DOIT.

A handwritten signature in black ink, appearing to read 'E. Cortez', with a long, sweeping horizontal line extending to the right.

ELIAS S. CORTEZ
Chief Information Officer/Director
State of California/Department of Information Technology